

- Navigate to the Mississippi Taxpayer Access Point home page (tap.dor.ms.gov)
- Under **Apply Online**, click **Apply for a Charitable Contribution Credit**

DEPARTMENT OF REVENUE
STATE OF MISSISSIPPI

Effective March 1st, Two-Step Verification will be required when logging into TAP. You will receive a notice to your email and TAP account with more information.

Username
Password

Log in

Forgot username or password?
New to TAP?
Sign Up

Search

Apply Online
Register as a new taxpayer in Mississippi or add access to an existing account.

- > Apply for Tax Accounts, Liquor Permits, Amusement Decals
- > Apply for Medical Cannabis Licenses via the State Portal
- > Apply for Farmer's Permit
- > **Apply for a Charitable Contribution Credit**

Payments
Make an estimated payment for an upcoming return or make a credit card payment.

- > Make an Estimated Payment
- > Make a Credit Card Payment

Refunds
View your refund status or respond to a letter to allow your refund to process.

- > Where's My Refund?
- > Verify My Identity
- > Verify My Refund

- On the first page of the application, click the drop-down menu under **Type of Charitable Contribution Credit** and select **QCO – Qualifying Charitable Organizations** (*item 1*)
- Fill in the year that the contribution was made (*item 2*)
 - *Reminder that you can only apply for a Charitable Contribution Credit for contributions made in the calendar year for the taxes you are filing*
- Select the type of taxpayer this contribution was made by (*item 3*)

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Charitable Contributions
Credit

Type of Charitable Contribution Credit:
QCO - Qualifying Charitable Organizations 1

Contribution Year:
2024 2

Are you a business or individual taxpayer?
Business Individual 3

Cancel Previous Next

Regular system updates occur on Sundays. There may be intermittent downtime for 10-15 minutes during these updates.

Mississippi Department of Revenue | Help | Security | Contact Us

- Click **Next** in the bottom right corner

- On the next page, fill out your personal taxpayer information

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Charitable Contributions Credit

Taxpayer Information

Individual Taxpayer Information

Taxpayer First Name	M. Initial	Last Name
JOHN	C	DOE
Social Security Number	Phone Number	Email Address
***-**-5555	(555) 867-5309	JOHNDOE@YOUR-EMAIL.COM

Add Spouse

Mailing Address

Country: USA

Mailing Address: 123 YOUR ADDRESS

City:	State:	Zip Code
PETAL	MISSISSIPPI	39465

Cancel Previous Next

- Click **Next** in the bottom right corner

- Under **(Primary) Name of the Organization to Receive Contributions**, start typing **FIRST BRIDGE** and select it from the auto-populating menu (*item 1*)
- Under **Contribution Amount**, type in the amount of your contribution (*item 2*)
- Under **Contribution Date**, fill in the date on of that matches your receipt given to you by First Bridge when you made your contribution (*item 3*)
- Please note that if multiple contributions were made to First Bridge in the calendar year, you will have a separate line item for EACH contribution

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Charitable Contributions Credit Taxpayer Information Schedule of Contributions

Schedule Of Contributions

(Primary) Name of the Organization to Receive Contributions	Contribution Amount	Contribution Date
FIRST BRIDGE	2,400.00	01-Feb-2024

Cancel < Previous Next >

- Click **Next** in the bottom right corner

- Finally, review all of your information on your application
- Once information has been verified, click Submit in the bottom right corner. You should receive an email stating your application has been submitted and that provides information about next steps

The screenshot shows the 'Summary' step of an application for a Charitable Contribution Credit. The progress bar at the top indicates that 'Charitable Contributions Credit', 'Taxpayer Information', and 'Schedule of Contributions' are completed, while 'Summary' is the current step. The form contains the following sections:

- Please Review Information Below**
- Type of Charitable Contribution Credit:** QCO - Qualifying Charitable Organizations
- Contribution Year:** 2024
- Are you a business or individual taxpayer?** Individual (selected)
- Individual Taxpayer Information**
 - Taxpayer First Name: JOHN
 - M. Initial: C
 - Last Name: DOE
 - Social Security Number: ***-**-5555
 - Phone Number: (555) 867-5309
 - Email Address: JOHNDOE@YOUR-EMAIL.COM
 - Add Spouse
- Mailing Address**
 - Country: USA
 - Mailing Address: 123 YOUR ADDRESS
 - City: PETAL
 - State: MISSISSIPPI
 - Zip Code: 39465
- Schedule Of Contributions**

(Primary) Name of the Organization to Receive Contributions	Contribution Amount	Contribution Date
FIRST BRIDGE	2,400.00	01-Feb-2024

At the bottom, there are 'Cancel', 'Previous', and 'Submit' buttons. A footer message states: 'Regular system updates occur on Sundays. There may be intermittent downtime for 10-15 minutes during these updates.' The URL 'https://tap.dor.ms.gov/_/#' and navigation links for 'Mississippi Department of Revenue | Help | Security | Contact Us' are also present.